

HON
LEARNING

Return to Learning Checklist



Safe



Practical



Flexible

Return to Learning Checklist

In Preparation

Reconfigure classrooms, common areas, dormitories and administrative spaces as necessary

Provide visual cues for students to understand traffic flow and distancing measures

Encourage students and staff to isolate when exhibiting symptoms

Develop a Leave and Excused Absence Policy for students and staff exhibiting symptoms

Train staff and teachers on new, enhanced cleaning & hygiene protocol

Have back up staff incase a teacher is sick

Create communication plans for use with the students and administrators

Utilize designers to develop reconfigured space plans to ensure student & staff health while maximizing your available space

During

Teach and reinforce healthy hygiene practices

Avoid mixing students in common areas

Limit nonessential visitors and programs

Advise faculty, students, and staff to maintain distance from each other in the school

Update or add signage for directions, social distancing, cleaning, hand washing, and occupancy

Ongoing

Lead with empathy and proactively assess needs with students & staff

Monitor and plan for absenteeism

Continue to coordinate with local health officials

Advise students & staff to stay home when sick

Consider long-term healthy school upgrades

- Hands-free pulls on doors and cabinets
- Improve air filtration and HVAC systems
- Integration of Virtual Learning

Helpful links:

Check out your state's Department of Education website for guidelines specific to your state.

[Healthy School Solutions](#)

[CDC Guidance](#)

[Cleanability & Product Care Guide](#)