



To: Robert Zingelmann  
Chief Financial Officer

From: Jason Wickel  
Purchasing Cooperative Coordinator

Date: September 29, 2015

Re: Single Award Justification

We have reviewed the responses for RFP # 15-15 for Equipment Tool and Rental Services and recommend that the following company be awarded:

- *Sunbelt Rentals*

The recommended vendor submitted an offer that was determined to be most advantageous to The Cooperative Purchasing Network (TCPN) members based upon their response and pricing. They were the only vendor who offered a wide range of products and services.

We believe the vendor demonstrated the ability to provide and perform the services requested in the proposal. Sunbelt Rentals is well established with a long history in the business. They have national capabilities and a proven track record of service and quality to TCPN members. Their pricing was determined to be competitive for the amount of products and service and the guarantees of quality they provide. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

Please let me know if you have any questions.