

7145 West Tidwell Road ~ Houston, Texas 77092

(713)-462-7708

www.esc4.net

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ADDENDUM NO. 1

NOTICE TO OFFEROR

~~**SUBMITTAL DEADLINE: Thursday, June 22, 2016, 2:00 PM CT**~~

SUBMITTAL DEADLINE: Thursday June 30, 2016, 2:00 PM CT

Questions regarding this solicitation must be submitted in writing to Jason Wickel at questions@esc4.net or (713)-462-7708 no later than *June 6, 2016 at 5 pm Central Time*. All questions and answers will be posted to both www.esc4.net and www.tcpn.org under **Solicitations**. Offerors are responsible for viewing either website to review all questions and answers prior to submitting proposals. Please note that oral communications concerning this RFP shall not be binding and shall in no way excuse the responsive Offeror of the obligations set forth in this proposal.

Request for Proposal (RFP)

by

Region 4 Education Service Center ("ESC")

for

Job Order Contracting (JOC) Services in Texas

On behalf of itself, other government agencies and non-profits, made available through The Cooperative Purchasing Network "TCPN."

Solicitation Number 16-04

This Addendum No. 1 amends the Request for Proposals (RFP) for Job Order Contracting (JOC) Services in Texas 16-04 ("Addendum"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

This Addendum 1 is hereby issued to remove the requirement to provide the City Cost Index for Houston, Texas in the response to Appendix C.

The due date for submission of responses to the RFP is hereby postponed until June 30, 2016 at 2:00 pm CDT. The deadline for submission of questions has not been changed.

Note: Envelopes must be sealed, prominently marked with the RFP solicitation number, RFP title, RFP opening time/date and name of vendor. Electronic submissions of the RFP will not be accepted. **Submissions must be received by the Region 4 ESC office at: 7145 West Tidwell Road, Houston, TX 77092 no later than 2:00 pm CT, at which time the bid opening process shall commence. Proposals will be collected in a conference room to be determined by Region 4 ESC and opened and recorded publicly. Any proposal received later than the specified time, whether delivered in person, courier or mailed, shall be disqualified.**

Appendix C:

PRICING

The awarded Vendor (s) and any and all subcontractor(s) agree to comply with all laws regarding prevailing wage rates including, but not limited to, Texas Government Code Chapter 2258, applicable to the construction of a public work, and any related federal requirements, including the Davis-Bacon Act, applicable to this RFP and/or member agencies. The member agency shall notify the awarded Vendor of the applicable pricing/prevaling wage rates and must apply any local wage rates requested. The awarded Vendor and any subcontractor(s) shall comply with the prevailing wage rates set by the member agency.

Any contracts that result from this RFP process will utilize Gordian's Job Order Contracting Core™ software, including the incorporated RSMeans Construction Procurement Catalog™, in preparing price proposals and submitted work order packages to members. The RSMeans Construction Procurement Catalog, accessed within the Gordian Job Order Contracting Core software, shall be the unit price book for this contract. The RSMeans Construction Procurement Catalog will be updated on a quarterly basis.

Respondents to the RFP will provide (a) coefficient(s) for the RSMeans Construction Procurement Catalog national pricing data. Respondents must visit <http://info.thegordiangroup.com/JOC-CORE-NIPA.html> to request additional information and pricing for the Gordian Job Order Contracting Core system, and to purchase access for the purpose of reviewing unit prices and developing coefficients.

The coefficients will be calculated to include, but not be limited to, the following: general and administrative expenses, labor burden, project overhead, home office overhead, computer software, training costs, salaries, vehicle expenses, profit, bond premiums, mobilization and demobilization, insurance, taxes, contingency, engineering, technical, professional services, and any other costs set forth in the Big Note contained in the RSMeans Construction Procurement Catalog and/or not expressly excluded herein.

“Project overhead” in the above paragraph is further defined to comprise the following: waste or excess materials, disposal of waste materials, daily and final site clean-up, incidentals, fasteners, costs for purchase of equipment and vehicles, and material delivery costs.

“Disposal of waste materials” in the above paragraph pertains to waste normally generated during construction. Demolition waste is not to be included in the coefficient and therefore should be included as needed in individual work orders.

“Salaries” in the above paragraph shall be deemed to be prevailing wage rates if/as adopted for the member procuring the work if such rates are normally required for the work to be done. Refer to the “Standard JOC Note” included in the RSMeans Construction Procurement Catalog for a detailed explanation of the costs that are included in the coefficients, which is hereby incorporated by reference into this RFP.

It is expected that coefficients shall remain firm for the duration of the contract. In preparing a work order proposal, the contractor shall use the unit prices contained in the RSMeans Construction Procurement Catalog on the date that the work order RFP is issued by the member.

Contractors are welcome to submit a proposal for a statewide coefficient. The matrix below is set-up with two (2) columns that address the following:

- **COEFFICIENTS NORMAL WORKING HOURS**; the priced coefficients for each region that you are willing to work in shall be listed for both regular hours (7A.M. to 6 P.M.)
- **COEFFICIENT NON-NORMAL WORKING HOURS**; the priced coefficient for weekends, holidays and hours outside of regular hours. The coefficient must be rounded to the nearest second decimal place, e.g. .793 would be rounded to .79.

If contractors wish to offer states outside of the state of Texas under this RFP, they may add additional lines as necessary to the table below.

Region 4 ESC reserves the right to add additional pricing books as deemed necessary.

Coefficients:

Normal Working Hours Coefficient	Non-Normal Working Hours Coefficient

~~Provide City Cost Index for Houston, TX _____~~

Provide markup percentage on non-pre-priced items _____.

Note: Provide coefficients for any additional states offered.

Not to Exceed Pricing

- Region 4 ESC requests pricing be submitted as not to exceed for any participating entity.
- Unlike fixed pricing the awarded vendor can adjust submitted pricing lower if needed but, cannot exceed original pricing submitted for solicitation.
- Member agencies may require that contractors use the City Cost Index to calculate pricing and may require that the contractor confirm that the proper City Cost Index is applied with a representative of the member agency.

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish the licensed professional services in strict compliance with the terms, specifications and conditions at the prices proposed within proposal unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Company name _____
Address _____
City/State/Zip _____
Telephone No. _____
Fax No. _____
Email address _____
Printed name _____
Position with company _____
Authorized signature _____

Accepted by Region 4 Education Service Center:

Acknowledgement of Addendum Number: _____

Term of contract _____ **to** _____

Unless otherwise stated, all contracts are for a period of two (2) years with an option to renew annually for an additional three (3) years if agreed to by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.

Region 4 ESC Authorized Board Member

Date

Print Name

Region 4 ESC Authorized Board Member

Date

Print Name

TCPN Contract Number _____