



Information security is not just firewalls and passwords.

Trash cans and recycling bins represent real risks to workplace privacy.

While cyber-attacks and ransomware are getting top headlines across the country, **many government organizations protect their passwords but overlook a source of confidential information that is much easier to get:** paper records.

There is no point in having state-of-the-art firewalls and password authentication, **when you or your colleagues are putting your organization at risk by simply throwing draft financial forecasts or revenue reports into the trash can or recycling bin.**



Up to

24%

of INFORMATION BREACHES are due to employee error or negligence¹

There have already been

11

GOVERNMENT BREACHES affecting more than 15,300 records as of June 2018²

PRO TIP

- Take a look around your office.
- Check in the trash cans near the printer or photocopier.
- Look in meeting room waste bins.
- Chances are you'll find something you shouldn't.

We protect what matters.

 **Shred-it[®]**

Here's why OMNIA Partners, Public Sector participating agencies should choose Shred-it:

- » **No RFP required;**
this contract was competitively-solicited by a lead public agency offering the best overall government pricing
- » **We're green;** all our shredded paper is 100% recycled
- » **We're more secure than an office shredder;**
our state-of-the-art cross-cut technologies meet Federal and State requirements for destroyed paper shred size
- » **You get a customized information security plan;**
we build every security program from the ground up, tailored to your needs and your budget



Lead Agency: Cobb County, Georgia;
Contract Number: 18-6320
Term: 3-year initial term;
May 15, 2018 - May 14, 2021; option to renew
for (3) additional (1) year periods

Get Shred-it. Get Protected. Don't wait.

Shred-it offers OMNIA Partners participating agencies an **integrated suite of products and services** designed to protect the privacy and confidentiality of your employees, your organization and your community. **Wherever sensitive information is found, Shred-it has a service to protect it.**



On-demand Document Destruction

For one-off requirements and periodic de-cluttering, we have an On-demand Shredding service to meet your needs.

- » Several service options ranging from on-site, off-site and even drop-off
- » Barcode scanning at every touchpoint, integral to our secure chain of custody
- » Shred-it Certificate of Destruction after each service



Regularly-scheduled Document Destruction

With regular Document Destruction, you can be confident that private information is secure every day, not just on shredding day.

- » On-site and off-site destruction options
- » Secure, locked containers in high paper production areas
- » A set pick-up schedule to avoid any overflow
- » Secure chain-of-custody at every touchpoint
- » Certificate of Destruction after each service
- » Secure totes; locked trucks; GPS-tracked fleets; secure, monitored facilities



Electronic Media Destruction

Secure physical destruction of media is the only way to be sure that your confidential information remains secure - no matter what format. From old computers and printer hard drives to memory sticks and CD ROMs, we shred it all.

- » On-demand or regular service options to suit your needs
- » Shred-it destruction machines are specifically designed to destroy your hard drives and electronic media so that data can never be retrieved or reconstructed
- » HDD shearing or crushing depending on location
- » Locked containers for disposal of old hard drives and media are available

Sources:

- 1 Cost of a Data Breach. Ponemon Institute. 2017.
- 2 Privacy Rights Clearinghouse. privacyrights.org. 2018.

PLEASE REFERENCE CODE N2159 TO ACCESS THE OMNIA PARTNERS CONTRACT PRICING!
Call 855-856-4805 or visit shredit.com/omnia-partners

