



To: Board of Directors
From: Robert Zingelmann
Date: October 24, 2017
Subject: Recommendation of Contract Award

Region 4 ESC/TCPN held a bid opening on September 19, 2017 for RFP # 17-15 for **Landscaping and Grounds Maintenance Services**. There were two (2) proposals submitted:

- Separations Systems Consultants, Inc.
- Smartscaping, LLC

After careful review of all proposals, the Evaluation Team has determined that one (1) company demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following company for award based on their response:

Contract	Vendor	Term of Contract
Landscaping and Grounds Maintenance Services	Separation Systems Consultants, Inc.	Three (3) years with option of two (2) one year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary