



To: Clint Pechacek  
Contract Manager

From: Robert Zingelmann  
Chief Financial Officer

Date: October 26, 2017

Subject: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on October 24, 2017 the following contract was approved as presented:

➤ **Landscaping and Grounds Maintenance Services**

- Separation Systems Consultants, Inc.

Contract is effective December 1, 2017. If you have any questions, please let me know.