



To: Board of Directors  
From: Robert Zingelmann  
Date: October 24, 2017  
Subject: Recommendation of Contract Award

Region 4 ESC/TCPN held a bid opening on August 8, 2017 for RFP # 17-16 for **Modular Aluminum Walkway Systems**. There were three (3) proposals submitted:

- Homecare Products Inc. dba EZ-Access
- REDD TEAM BY SAPA
- TMP Services, Inc.

After careful review of all proposals, the Evaluation Team has determined that two (2) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

**CONSIDERATION**

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

**RECOMMENDATION**

The Evaluation Team recommends the following companies for award based on their response:

<b>Contract</b>	<b>Vendor</b>	<b>Term of Contract</b>
Modular Aluminum Walkway Systems	Homecare Products Inc. dba EZ-Access REDD TEAM BY SAPA	Three (3) years with option of two (2) one year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary



To: Al Piper  
Contract Manager

From: Robert Zingelmann  
Chief Financial Officer

Date: October 24, 2017

Subject: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on October 24, 2017 the following contract was approved as presented:

➤ **Modular Aluminum Walkway Systems**

- Homecare Products Inc. dba EZ-Access
- Sapa Extrusions LLC dba REDD Team by Sapa

Contract is effective March 1, 2018. If you have any questions, please let me know.



To: Dr. Pam Wells  
Executive Director

From: Robert Zingelmann  
Chief Financial Officer, Business/Operations Services

Date: October 24, 2017

Re: Modular Aluminum Walkway Systems; RFP # 17-16

The Elevation Committee has reviewed the responses and recommend that the following companies be awarded:

- Sapa Extrusions LLC dba REDD Team by Sapa
- Homecare Products Inc dba EZ-Access

The recommended vendors submitted offers that were determined to be most advantageous to The Cooperative Purchasing Network (TCPN) members, based upon the bid tabulation. All the recommended respondents were determined to be competitively priced and strong for the specified services outlined in the RFP.

We believe all recommended vendors demonstrate the ability to provide and perform the services requested in the proposal. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

This multiple award is recommended as most advantageous as it limits contract awards to the least number of suppliers necessary to meet the requirements of TCPN members. In order to serve the entire nation, a multiple award is recommended to provide any governmental agency with complete coverage of commodities, services and any other offering within the scope of proposal.

Please let me know if you have any questions.