



Sign In Sheet

1388516 - Business Office/Internal Purchasing Services Bid/Proposal Opening

Location: Region 4 ESC

Campus/Room # MCC 102

03:00 PM - 04:00 PM

Date/Time: Apr 23, 2018

Sponsor: Crystal Wallace

Presenter: Robert Zingelmann, Region 4 ESC

Event Type: Professional Development

Contract: _____

Multiple Day: _____

Sign In(Full Name)	Last Name (Please Print)	First Name (Please Print)	District (Please Print)	Campus (Please Print)	Position (Please Print)	Fee Status
--------------------	-----------------------------	------------------------------	----------------------------	--------------------------	----------------------------	------------

Please print legibly in order to get your certificate.

Elizabeth Longveras	ellongveras@		n/a	ValidateMe!	Dir. of Operations	
	E-mail: validate-me.org					
Lynn Kern	lynn.kern@esc4.net			Region 4	Secretary	
	E-mail:					
Whitney Gissell	WhitneyGissell@		Crabtree Interpreting		Dir. of Business Development	
	E-mail: crabtreeinterpreting.com					
Daniel Crabtree	daniel@		Crabtree Interpreting		President, Crabtree Interpreting	
	E-mail: Crabtreeinterpreting.com					
Julie Jones	jjones@esc4.net			R4		
	E-mail:					
Kelley Watt	Watt	Kelley		R4		
	E-mail: Kelley.watt@esc4.net					
Derek Anderson	derek.anderson@			National IPA		
	E-mail: nationalipa.org					
Crystal Wallace				Region 4 ESC	Business Operations Specialist	
	E-mail: cwallace@esc4.net					
	E-mail:					
	E-mail:					
	E-mail:					

Other Information: _____

Crystal Wallace

From: Chrissy Bullock <chrissy@helloglobo.com>
Sent: Friday, April 20, 2018 9:15 AM
To: Crystal Wallace
Subject: Request for Call-In Instructions for Pre-Proposal Conference - Region 4 ESC RFP for Language Services Providers (Solicitation# 18-07)

Hello Crystal,

GLOBO is interested in participating in the Language Services Providers RFP issued by Region 4 Education Service Center (Solicitation Number 18-07) and we would like to attend the pre-proposal conference, however, are unable to attend in person. Can you please provide the call-in instructions for the pre-proposal conference so we can join by phone? Can you also please confirm the time of the conference so I can block off time on our team's calendars?

Below are the individuals from are team who will be joining the call:

- Chrissy Bullock, Sr. Marketing Manager (chrissy@helloglobo.com)
- Matt Schuh, VP Sales & Strategy ([matt@helloglobo](mailto:matt@helloglobo.com))

Thank you!
Chrissy

--
Chrissy Bullock, Sr. Marketing Manager
GLOBO
[Website](#) | [Linkedin](#) | [Facebook](#) | [Twitter](#)
Mobile 484.995.1773
US 800.555.3010 x208
UK 080000 106 751

Crystal Wallace

From: andreas@universe.us
Sent: Tuesday, April 17, 2018 3:06 PM
To: Crystal Wallace
Cc: Fred@universe.us
Subject: RFP No. 18-07 - Language Service Providers and Related Services

Dear Ms. Wallace,

Universe Technical Translation would like to attend the Pre-Proposal Conference to be held on April 23, 2018, in the Region 4 ESC offices located at 7145 West Tidwell Road, Houston, Texas 77092.

Attendees:

Andreas Nordquist – Business Development Manager
Fred Grissom – Manager, Telephone Interpretation

Please confirm availability.

Best regards,

Andreas Nordquist
Business Development Manager

UNIVERSE

TECHNICAL TRANSLATION, INC.

SERVING YOU SINCE 1981!

9225 Katy Freeway, Suite 400
Houston, Texas 77024
(Office) 713-827-8800 | (Fax) 713-464-5511
(Cell) 713-493-1690
andreas@universe.us
www.universetranslation.com

Please keep the size of your attachment under 10 MB. Should it be larger contact your UTT Project Coordinator

The information contained in this message, together with any attachments is confidential and intended solely for the use of the person or entity to which it is addressed. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this message is strictly prohibited. We ask you to please notify us by calling 713-827-8800 or by replying to this e-mail, before removing this message from your system.

Crystal Wallace

From: Accounting <accounting@vcsoncall.com>
Sent: Thursday, April 19, 2018 5:01 PM
To: Crystal Wallace
Subject: 4/23 Pre Proposal Conference

Importance: High

Good day Ms. Wallace,

I would like to get the times for the pre proposal conference for Region 4 on Monday, 4/23/18.

Thank you for filling our purpose:

"Impacting Communication with Exceptional Service that Enhances Lives!"

Best Regards,

Rie Finney

Visual Communication Services
Rie Finney, HR and Accounting Manager
4355 Sylvanfield Drive, #230
Houston, TX 77014
Direct: (281) 617-2278
Fax: (281) 640-1906



Visual Communication Services
an innovative interpreting agency

Confidential Agreement

This e-mail message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure. If the person actually receiving this e-mail or any other reader of this e-mail is not the named recipient or the employee or agent responsible to deliver it to the named recipient, you are hereby notified that any disclosure, copying, distributing, or the taking of any action in reliance on the contents of this e-mailed information is strictly prohibited. If you have received this e-mail communication in error, please immediately notify us by replying to same that it was received in error.

Crystal Wallace

From: Brian Birnbaum <brian.birnbaum@bisworld.com>
Sent: Tuesday, April 17, 2018 11:18 AM
To: R4questions
Subject: Pre-bid conference for bid #18-07

Hi Crystal,

Could you provide the dial-in info for the pre-bid conference for the noted solicitation?

Thank you,
Brian

Operations Department
Birnbaum Interpreting Services
8730 Georgia Avenue, Suite 210
Silver Spring, MD 20910
(301) 587 8885 ext. 101
www.bisworld.com & www.bisvri.com

Crystal Wallace

From: SALMEN, Lou <Lou.Salmen@amplexor.com>
Sent: Tuesday, April 10, 2018 9:08 AM
To: Crystal Wallace
Subject: Amplexor - Pre-Proposal Conference for Region 4

Hi Crystal,

I'm a representative of Amplexor. We will be participating in Region 4's evaluation of translation and interpretation providers.

Due to some pre-existing conflicts we are unable to be onsite for the conference but would like to call in. Can you please let me know what the process is and what information I need for this?

If you need anything from our side, please let me know.

Looking forward to hearing from you soon!

Thanks,
Lou



Lou Salmen | Enterprise Sales Manager

AMPLEXOR
625 Whitetail Blvd | River Falls, WI 54022 | USA
T: 715.426.9505 M: 612.210.6912
www.amplexor.com

AMPLEXOR International S.A. is based in Bertrange, Luxembourg and registered in the commercial register of Luxembourg under number R.C. Lux: Section B 122347.
Autorisation d'établissement: 115562.
Board of Directors: Mark Evenepoel, Michael Such.

This e-mail message is for the sole use of the intended recipient(s) and may contain privileged or confidential information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended addressee, please immediately notify the sender and delete the original message and any attachment(s), and destroy all copies thereof.

AMPLEXOR International S.A. will not be liable for any damage resulting from communication by e-mail of data or documents.

Crystal Wallace

From: Costello, Thomas <TCostello@languageline.com>
Sent: Tuesday, April 10, 2018 4:38 PM
To: Crystal Wallace
Subject: Dial in for Pre-Bid conference on Region 4 Education Service Center ("ESC")

Crystal Wallace, Purchasing Cooperative Specialist,

I would like to attend the pre-bid conference for RFP Region 4 Education Service Center ("ESC") via phone. Please provide me the access instructions.

Sincerely,

Tom Costello

Thomas Costello
Strategic Account Executive
LanguageLine Solutions
Phone/Fax: 831-648-5537
email: tcostello@languageline.com

[LanguageLine Solutions, InSight Video Remote Interpreting Removing Language Barriers](#)

For translation quotes please send the document to translation@llts.com



Crystal Wallace

From: Drugan, John <John.Drugan@lionbridge.com>
Sent: Thursday, April 12, 2018 9:16 AM
To: Crystal Wallace
Subject: Lionbridge Remote Participation in Pre-Proposal Conference

Good morning,

My name is John Drugan and I'm emailing you on behalf of Lionbridge Technologies, a global leader in the interpretation and translation industry for the last 30 years.

I'm reaching out regarding TCPN's RFP for Language Service Providers and Related Services. Would you be able to provide myself with dial-in information to TCPN's pre-proposal conference on April 23rd so that the Lionbridge government team and I can participate in this conference remotely?

Thank you very much and I look forward to hearing from you!

Best,

John Drugan

Government Sales Representative
Lionbridge Technologies, Inc.
1050 Winter St., Suite 2300 Waltham MA 02451
w. 978.964-9550

Lionbridge     

Crystal Wallace

From: Elizabeth Llongueras <ellongueras@validate-me.org>
Sent: Thursday, April 12, 2018 10:50 AM
To: Crystal Wallace; Alejandra de la Fuente
Subject: Meeting on 4/23/18

Hi Crystal,

Please accept this email as confirmation of our attendance at the meeting for RFP Solicitation #18-07 on April 23rd at 3 p.m.

With Kind Regards,

Elizabeth Llongueras M. Ed.
Director of Operations
ValidateME!
(956) 459-9596
www.validate-me.org

Crystal Wallace

From: John Knapp <jknapp@lsaweb.com>
Sent: Friday, April 13, 2018 10:33 AM
To: Crystal Wallace
Subject: Region 4 ESC - 4/23 PRE-PROPOSAL CONFERENCE - Call-in instructions

Dear Ms. Wallace,

My name is John Knapp and I would like to attend the pre-proposal conference but will not be able to attend in person. Could you provide the dial-in instructions for joining the meeting?

Also, can clarify what time the conference will take place?

Thank you.

Regards,
John

John Knapp
Senior Vice President of Enterprise Development

Language Services Associates
Over 25 Years of Helping People Communicate

Direct Dial - 215.259.7006
US - 800.305.9673 X55128
UK - 0808.234.1917

www.lsaweb.com

NOTE: The information contained in this electronic mail transmission (including any accompanying attachments) is proprietary to Language Services Associates, Inc. and its recipient(s), is intended solely for its authorized recipient(s) and may be confidential and/or legally privileged. If you are not an intended recipient, or responsible for delivering some or all of this transmission to an intended recipient, you have received this transmission in error and are hereby notified that you are strictly prohibited from reading, copying, printing, distributing or disclosing any of the information contained in it. In that event, please contact the sender and delete the original and all copies of this transmission (including any attachments) without reading or saving in any manner. Thank you.

PRE-PROPOSAL CONFERENCE

Offerors are strongly encouraged, but not required to participate in a pre-proposal conference with the Purchasing Cooperative Specialist, which will be held on April 23, 2018, in the Region 4 ESC offices located at 7145 West Tidwell Road, Houston, Texas 77092. The purpose of this conference is to review the solicitation sections to allow potential Offerors to ask questions and to identify areas in the solicitation that may be unclear.

To attend the conference, Offeror must notify Crystal Wallace, Purchasing Cooperative Specialist, at cwallace@esc4.net, by April 20, 2018. Offeror's who are unable to attend in person but would like to call in must also send an email to request call in instructions from Ms. Wallace.

Crystal Wallace

From: Whitney Gissell <whitney@crabtreeinterpreting.com>
Sent: Friday, April 13, 2018 2:01 PM
To: Crystal Wallace
Subject: RSVP to Prebid Conference

Good afternoon Crystal,

Daniel Crabtree and myself will be attending the pre-bid conference on April 23rd for the Language Service Providers and Related Services RFP.

Please let us know the meeting details once they become available.

--

Best,
Whitney Gissell
Director, Business Development
Crabtree Interpreting Services
E: consultant@crabtreeinterpreting.com
C: 512-924-5346
W: crabtreeinterpreting.com



Crystal Wallace

From: Koreen Bazzani <Koreen.Bazzani@language.link>
Sent: Monday, April 16, 2018 1:46 PM
To: Crystal Wallace
Cc: rfp
Subject: Solicitation number 18-07- TX Region 4. Call in instructions

Hello Crystal,

Language Link representatives, Sarah Gamble and I, would like to attend the preproposal meeting scheduled for April 23, 2018, about Solicitation number 18-07. Would you please send dial in instructions?

Thank you,

Koreen Bazzani
Proposal Writer
LANGUAGE LINK
701 NE 136th Ave Suite 200
Vancouver, WA 98684
PJF (360) 433-0443

CONFIDENTIALITY NOTICE: This message is intended for the sole use of the addressee. If you are not the addressee, please immediately advise the sender by reply email. Thank you.

Crystal Wallace

From: Jane Robideau <jrobideau@globalinterpreting.com>
Sent: Tuesday, April 17, 2018 8:02 AM
To: Crystal Wallace
Subject: Region 4 Education Service Center PRE-PROPOSAL CONFERENCE -Solicitation Number 18-07: Language Services

Dear Ms. Wallace,

I would like to attend the conference but unfortunately cannot attend in person. Could you please send me the "call-in" instructions so that myself and my boss can phone in? If you need any information from me, please let me know. Have a wonderful day. Thank you for your time.

Jane Robideau
Director of Government Contracts
(573) 337-0451
Email: jrobideau@globalinterpreting.com

Sent from Mail for Windows 10