



KONICA MINOLTA

ENTERPRISE CONTENT
MANAGEMENT

OMNIA
PARTNERS

Trusted Solutions to Capture, Store and Protect Government Records

government

Expertise. Do you have complete confidence in your procedures for handling sensitive government records? Can you keep up with fast-changing security regulations? Can you prove the authenticity, accuracy and reliability of your electronic records? Can you retrieve the data you need? At a time of shrinking administrative budgets, would saving time and money help you accomplish your mission?

For government agencies across the U.S., Konica Minolta is providing trusted solutions for managing content, streamlining workflow, controlling costs and addressing legal requirements. Konica Minolta can design, deploy and support industry-leading Enterprise Content Management (ECM) solutions such as OnBase® by Hyland—a comprehensive digital document strategy for government agencies.

Konica Minolta ECM solutions help you capture, manage, store and control all your records—any type of document, in any format, from any location. With automated processing and PDF/A conversion, incoming records can be searched, archived and accessed more quickly and cost-efficiently. Security demands can be addressed, paper and energy usage can be reduced, and your government workflow can be more productive.

Hyland Software and OnBase are registered trademarks of Hyland Software, Inc., in the United States and other jurisdictions.

Giving Shape to Ideas

Advance.

Konica Minolta can help advance your compliance efforts by automating functions and putting all the components together in a comprehensive ECM solution with wide-ranging functionality. OnBase automatically stores your documents in archival formats, creates searchable PDF/A OCR text versions of TIFFs, and provides enhanced security to meet today's trusted system requirements.

Building a trusted system means choosing the right components, organized in the right way—and Konica Minolta can provide comprehensive ECM solutions with single-source reliability you can count on. Using rules-based procedures that can be updated and integrated with existing workflows, your OnBase solution provides immediate return on investment by increasing your productivity—and freeing government employees to concentrate on accomplishing their mission.



Capture



Process



Access



Integrate



Measure



Store

Capturing Documents from Any Source

OnBase captures any type of document, automatically creates PDF/A OCR versions with searchable text, enhances security and provides multiple quality control measures—including image and index review, manager review, and double-blind indexing. These steps can be audited in real time or via batch scan reports.

Secure Storage, Retention and Management

Konica Minolta ECM solutions provide replication of files across magnetic and write-once media in compliance with secondary media security protocols. Documents can be stored in multiple locations, with records management control to automate your retention policies and integrate your records management strategies across content types and departmental units.

Flexible Access with Enhanced Security

The OnBase contains multiple security features to protect documents against unauthorized access, modification or deletion. User access can be restricted to necessary functions, so user privileges can be tailored to their specific business roles—and users can examine documents without having access to backend storage media.

System Reporting, Historical Tracking and Transparency

Konica Minolta has proven success in meeting government auditing and record-keeping requirements. OnBase includes extensive system reporting and document history capabilities, including the ability to capture all actions taken on a document. You'll be able to prove non-spoilation and enforce your e-policies—and over 140 preconfigured reports give you a complete picture of your OnBase repositories and processes.

KONICA MINOLTA: GIVING SHAPE TO IDEAS.

Konica Minolta + OMNIA Partners, Public Sector
Contract #R191101 - Region 4 ESC - Copiers and Printers: June 1, 2020 - May 31, 2025

The contract available through OMNIA Partners provides the ability to leverage the combined purchasing power of over 60,000 government agencies resulting in huge savings. Save time. Reduce costs. Minimize hassles. And leverage the buying power of Konica Minolta and OMNIA Partners today!

There are no fees, minimums, or obligations to participate! To register or for more information, please visit omniapartners.com/publicsector

LET'S GET STARTED

For more information, contact OMNIAPartners_publicsector@kmb.konicaminolta.us

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benefits

Konica Minolta ECM Benefits:

Comply with Industry Standards:

- Documents are stored in archival formats (in accordance with AIIM ARP1-2009 Section 5.4.1.4)
- Files are stored on write-once media (ARP1-2009 5.3.3)
- Deletion and edits are managed by policy (ARP1-2009 5.7.2.3)
- Procedures are documented and auditable (ARP1-2009 6.17)

Leverage the Power of ECM Solutions:

- Integrate paper and electronic capture methods for fast, reliable data flow
- Create WORM-capable storage, certified records management and document retention practices
- Maintain flexible access with complete file and document security
- Provide total historical reporting and system transparency

Exceed Government Security Standards:

- Impose trusted formats (PDF/A & TIFF v6) with automated ease
- Store information seamlessly to multiple drives and write-once media
- Implement retention rules, create holds, generate distribution reports and more
- Create auditable records to analyze your processes and prove compliance



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