



August 28, 2015

Mr. Chris Takemori
Corporate Counsel
Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, Utah 84121

Re: Award of TCPN Contract # R150702

Dear Mr. Takemori:

Per official action taken by the Board of Directors of Region 4 Education Service Center, on Tuesday, August 25, 2015, The Cooperative Purchasing Network (TCPN) is pleased to announce that Instructure, Inc. has been awarded an annual contract for the following, based on the sealed proposal (RFP# 15-07) submitted on June 30, 2015:

Commodity/Service

Contractor

Educational Software, Media and Peripherals

Instructure, Inc.

The contract was awarded, however the exceptions requested in your proposal were not approved as part of the awarded contract.

The contract is effective October 1, 2015 and will expire on September 30, 2018. As indicated above, your TCPN Contract # is R150702. This contract may be renewed annually for an additional two (2) years in one-year increments if mutually agreed by Region 4 ESC/TCPN and Instructure, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please feel free to contact me at 713.554.0460.

Sincerely,

A handwritten signature in cursive script that reads "Deborah Bushnell".

Deborah Bushnell, CTSBO
Contract/Compliance Manager