

# RFP 17-16 Questions & Answers

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1. Have there been any date/time changes to the advertised bid date or pre-bid meeting?

No changes have been made.

2. How can I obtain a complimentary set of plans and specs?

(see \* below)

3. What is the plan deposit for acquiring the plans and specs?

(see \* below)

4. Is that deposit refundable?

(see \* below)

5. Do you have a copy of the Plan Holder's List available? If yes, can you email me a copy?

(see \* below)

6. Do you have an Engineer's Estimate?

(see \* below)

7. Can I ask for the Site location?

(see \* below)

8. Do you have a square footage measurement?

(see \* below)

9. Can I ask for the Design Team? (Engineer or Architect)

(see \* below)

10. Do you require a Union?

No.

\* For questions 2-9, this solicitation is being done as an RFP and will be used on an as needed basis. None of these items are available at this time. The awarded supplier and participating agency will work together to establish plans, specifications, etc. as projects arise.

11. Is the warranty to be 1 year or 5 years?

See Article 11-Offeror Product Line Requirements, 11.6 Warranty Conditions, for the standard warranty terms. Any different warranty conditions required will be specified in Appendix B: Product/Services Specifications.

12. Is there an option to provide a bid for different material, in addition to the requested aluminum?

While the solicitation specifically covers Modular Aluminum Walkway Systems, Offerors are encouraged to submit an offering on any and all products or services available that they currently perform in their normal course of business.

13. Are we to provide price per section? i.e., 5'X5' landing, 4'x6' ramp section, etc.

Provide pricing for your products based on how they are produced.

14. Is it an all or nothing bid?

See D. General Terms and Instructions to Offerors, XXI. Multiple Awards.

15. Can services, such as delivery and install be quoted to the client outside of the contract?

As long as it doesn't conflict with the terms and conditions of the awarded contract.

16. On page 9, there is mention of a "duly noticed public meeting". Can we send representatives to this meeting to make a presentation to the representatives of the Region 4 Education Service Center and TCPN? When and where will this meeting be held?

These presentations are for internal Region 4 business, i.e. award recommendations, etc and not for suppliers to present.

17. On page 29, the submission of a "Suggested List Price and Net Price" is required. Since you want to compare apples to apples amongst all bidders, is there a pricing structure outlined for consistent pricing from different vendors? How will the price comparison be performed? By a comparative complete system or individual components?

All responses will be evaluated equally.

18. On pages 26-28, six categories of desired products are listed. Will a vendor offering all categories receive a higher score than one who participates in a limited number of categories?

Responsive solicitations will be evaluated based on the Evaluation Process outlined in Section D. General Terms and Instructions to Offerors, Award Process, XXIV. Evaluation Process.

19. On pages 26-28, the Infrastructure Solutions section lists six categories of access products, but the titles and language is copied and pasted from the Swedish-owned incumbent's website with occasional re-wording. May we request permission to use our American-owned access product line as a like and fully equivalent substitute? Our aluminum wheelchair ramps, stairways, platforms, OSHA stairs, and other access products fulfill all listed use requirements.

Offerors are encouraged to submit an offering on any and all products or services available that they currently perform in their normal course of business.

20. On page 20, Section 9.3 discusses shipping. What is the shipping location to calculate freight expense? How should we calculate shipping without a standardized project system?

As this will be a national contract and open to public agencies nationwide, offerors should provide details of how freight will be applied, calculated, etc.

21. On page 33, I noticed check boxes for various types of enterprise participation. Is there a section for us to note that we are a women-owned company?

Please see Appendix E: Questionnaire, 3. Minority and Women Business Enterprise (MWBE) and (HUB) Participation.

22. On page 37, item 17 asks about our marketing plan. Will TCPN provide the RFP winner with a contact list of TCPN members to assist in the winner's marketing campaign?

This is a typographical error.

23. On page 28, the section titled "Docks and Gangways that meet ADA Guidelines" is repeated twice. Is this a typographical error, or was there a seventh product category that was intended for this section?

This is a typographical error.

24. On page 25, Training Capabilities are reviewed. Does Region 4 have centralized service providers that can be trained as a group, or will it be required to train at multiple locations?

The awarded supplier will work with the agency on their specific training needs.

25. On page 55, the signature line is marked as "Signature of Procurement Agent". Is this signature line intended for the vendor's procurement agent or the agency's procurement agent?

Agency procurement agent.

26. What is the likelihood that this will be a multiple award contract? Will multiple vendors be selected to supply the products desired by TCPN members or is it more likely to be a sole source award?

See D. General Terms and Instructions to Offerors, XXI. Multiple Awards.

27. Is installation a requirement of all purchases? If not all purchases, what determines which project will require installation by the vendor?

Offerors are encouraged to submit an offering on any and all products or services available that they currently perform in their normal course of business.

**28. Is there a Statement of Work which describes the work required?**

Please see the following sections: B. Scope; Appendix A-Vendor Contract and Signature Form, Article 11- Offeror Product Line Requirements and Article 12- Site Requirements; Appendix B- Product/Services Specifications.

**29. Every manufacturer has different components. Without standard items it is very difficult to performs an apples to apples comparison. Are there standard specifications (size, lengths, configurations) that are to be quoted?**

Provide pricing for your products based on how they are produced.

**30. Will other Education Service Centers be able to use this contract if they are not members of TCPN?**

The contract award will be made available to all state, local governments, school districts and higher education institutions in the USA, other government agencies and non-profit organizations. If they aren't current members of TCPN, they can register for free.