



To: Dr. Pam Wells  
Executive Director

From: Robert Zingelmann  
Chief Financial Officer, Business/Operations Services

Date: June 4, 2018

Re: Language Service Providers and Related Services; RFP # 18-07

The Evaluation Committee has reviewed the responses and recommend that the following companies be awarded:

- Amplexor, Inc.
- Crabtree Interpreting Services
- Language Line Services, Inc.
- Lionbridge Global Solutions, Inc.
- MasterWord Services, Inc.
- Webbco Enterprises LLC dba Visual Communication Services

The recommended vendors submitted offers that were determined to be most advantageous to The Cooperative Purchasing Network (TCPN) members, based upon the bid tabulation. All the recommended respondents were determined to be competitively priced and strong for the specified services outlined in the RFP.

We believe all recommended vendors demonstrate the ability to provide and perform the services requested in the proposal. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

This multiple award is recommended as most advantageous as it limits contract awards to the least number of suppliers necessary to meet the requirements of TCPN members. In order to serve the entire nation, a multiple award is recommended to provide any governmental agency with complete coverage of commodities, services and any other offering within the scope of proposal.

Please let me know if you have any questions.