

RFP 17-05 Questions & Answers

- 1. Is there a max number of awards that will be offered? Can the Agency offer information on the list of potential respondents that requested the RFP?

The number of awards is based upon the responses received. The RFP has been issued to all vendors that submitted a request.

- 2. This section (page 11, paragraph XXIII) states Region 4 ESC reserves the right to use a “Market Basket Survey” method, based upon randomly selected criteria to determine the most advantageous response. Can you further clarify this method of evaluation?

Because exact quantities are not known, a market basket survey will provide a better overall evaluation of a response.

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- 3. This sections (page 12, paragraph XXC) references that it may be necessary to establish a competitive range. Factors from the predetermined criteria will be used to make this determination. Can you further define which factors from the predetermined criteria will be used to make this determination?

Refer to section XXIV Evaluation Criteria

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- 4. Do we need authorization letters from each manufacturer to show that we are an authorized vendor?

That is not required.

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- 5. The awarded vendor agrees to pay 4% administrative fees monthly to TCPN. Administrative fees must be paid net 30 days after TCPN acceptance of the vendor's monthly report. Is this the fee on equipment/services that have shipped or have been performed for that month? What is the 4% of?

All sales derived from the contract.

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- 6. Offerors must submit products, services, warranties, extended warranties, etc. in price list. There are too many options, can this request be a link to the manufactures website?

Provide as much information as possible so your offering is responsive.

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- 7. The link to the NJ site www.nj.gov/dca/lgs/p2p appears to be non-functional. The requirement for this form is on page 57 of the Security Services RFP. Can you please provide a valid link to access this form?

We have reported that page to NJ. Please follow the instructions on this page to create your own form.

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- 8. Anixter was recently awarded a National IPA Networking IT Services contract and the admin fee was 2%, the above solicitation states 4%. Will this solicitation/contract stay at 4%?

Yes.

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- 9. Under Article 8 (8.2 Invoices) Invoices need to be submitted clearly stating "Per TCPN Contract". Will this be a mandatory, and or could we submit invoices with just our contract number?

Please follow the instructions.