



To: Deborah Bushnell  
NIPA Contract Manager – Public Sector

From: Robert Zingelmann  
Chief Financial Officer

Date: August 29, 2018

Subject: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on Tuesday, August 28, 2018 the following contract was approved as presented:

➤ **Enterprise Content Management Solutions**

- Companion Data Services
- MCCi, LLC

Contract is effective October 1, 2018. If you have any questions, please let me know.



To: Board of Directors  
From: Robert Zingelmann  
Date: August 28, 2018  
Subject: Recommendation of Contract Award

Region 4 ESC/TCPN held a bid opening on Thursday, May 17, 2018 for RFP # 18-05 for **Enterprise Content Management Solutions**. There were eight (8) proposals submitted:

- Active Internet Technologies; dba FinalSite
- Companion Data Services, LLC
- Hyland Software, Inc.
- MCCI, LLC.
- vCloud Tech Inc.
- Virtual Intelligence Providers, LLC
- West Interactive Services Corporation
- X-IO Technologies

After careful review of all proposals, the Evaluation Team has determined that two (2) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

**CONSIDERATION**

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

**RECOMMENDATION**

The Evaluation Team recommends the following companies for award based on their response:

<b>Contract</b>	<b>Vendor</b>	<b>Term of Contract</b>
Enterprise Content Management Solutions	Companion Data Services, LLC MCCI, LLC.	Two (2) years with option of three (3) one-year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary



To: Dr. Pam Wells  
Executive Director

From: Robert Zingelmann  
Chief Financial Officer, Business/Operations Services

Date: August 28, 2018

Re: Enterprise Content Management Solutions; RFP # 18-05

The Evaluation Committee has reviewed the responses and recommend that the following companies be awarded:

- Companion Data Services, LLC
- MCCi, LLC

The recommended vendors submitted offers that were determined to be most advantageous to The Cooperative Purchasing Network (TCPN) members, based upon the bid tabulation. All the recommended respondents were determined to be competitively priced and strong for the specified services outlined in the RFP.

We believe all recommended vendors demonstrate the ability to provide and perform the services requested in the proposal. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

This multiple award is recommended as most advantageous as it limits contract awards to the least number of suppliers necessary to meet the requirements of TCPN members. In order to serve the entire nation, a multiple award is recommended to provide any governmental agency with complete coverage of commodities, services and any other offering within the scope of proposal.

Please let me know if you have any questions.