



August 28, 2015

Mr. Joe Berg  
Vice President of Building Services  
Comfort Systems USA Southwest  
6875 West Galveston Street  
Chandler, Arizona 85226

Re: Award of TCPN Contract # R150504

Dear Mr. Berg:

Per official action taken by the Board of Directors of Region 4 Education Service Center, on Tuesday, August 25, 2015, The Cooperative Purchasing Network (TCPN) is pleased to announce that Comfort Systems USA Southwest has been awarded an annual contract for the following, based on the sealed proposal (RFP# 15-05) submitted on April 30, 2015:

**Commodity/Service**

**Contractor**

HVAC Equipment, Installation, Service  
and Related Services

Comfort Systems USA Southwest

The contract is effective October 1, 2015 and will expire on September 30, 2016. As indicated above, your TCPN Contract # is R150504. This contract may be renewed annually for an additional four (4) years in one-year increments if mutually agreed by Region 4 ESC/TCPN and Comfort Systems USA Southwest.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please feel free to contact me at 713.554.0460.

Sincerely,

A handwritten signature in cursive script that reads "Deborah Bushnell".

Deborah Bushnell, CTSBO  
Contract/Compliance Manager