



# County of Fairfax, Virginia

## ADDENDUM

DATE: August 24, 2014

### ADDENDUM NO. 1

**TO:** ALL PROSPECTIVE OFFERORS  
**REFERENCE:** RFP 2000001701  
**TITLE:** Technology Products, Services, Solutions and Related Products and Services  
**DUE DATE/TIME:** September 24, 2015 @ 2:00 PM (**Revised**)

The referenced request for proposal is amended as follows:

1. The due date and time have been changed to September 24, 2015 @ 2:00 PM.
2. The last date we will receive questions regarding this RFP will be September 11, 2015 by 2:00 PM EST.
3. Other revisions to RFP paragraphs are listed as per attached.

All other terms and conditions remain unchanged.

Kristy D. Varda, CPPB  
Contract Specialist II

**THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:**

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**A SIGNED COPY OF THIS ADDENDUM SHOULD BE INCLUDED IN THE TECHNICAL PROPOSAL OR RETURNED PRIOR TO DUE DATE/TIME.**

**Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.**

**Department of Purchasing & Supply Management**  
12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035-0013

**Website:** [www.fairfaxcounty.gov/dpsm](http://www.fairfaxcounty.gov/dpsm)

RFP PARAGRAPH REVISIONS

1. Replace paragraph 16.6 of the Special Provisions with:

16.6. Proposal Evaluation Criteria

The following factors will be considered in the award of this contract:

a.	Offeror's Products and Services Offerings	10%
b.	Offeror's PROPOSAL of work as outlined in Special Provisions, Paragraph 5 Program Requirements	20%
c.	Offeror's Qualifications as well as the financial stability of the firm and references of the firm	15%
d.	Offeror's understanding an acceptance of SUPPLIER COMMITMENTS and response to SUPPLIER WORKSHEET	10%
e.	Offeror's response to SUPPLIER INFORMATION	20%
f.	Reasonableness of cost proposal(s)	25%

2. Replace paragraph 11.1 of the Special Provisions with:

Lonnette Robinson, CPPB, Contract Supervisor  
Department of Purchasing and Supply Management  
Telephone: (703) 324-3281  
[Lonnette.Robinson@fairfaxcounty.gov](mailto:Lonnette.Robinson@fairfaxcounty.gov)

3. Add the following Paragraph 34 to the Special Provisions:

34.1 Offerors responding to this RFP are advised that Participating Public Agencies may participate in the Federal Universal Service Fund (E-Rate) program governed by the Federal Communications Act of 1996 (Snowe-Rockefeller-Exon-Karrey amendment). This program provides eligible members the opportunity to receive discounts for certain products and services provided by vendors.

34.2 E-Rate eligibility is not required to be considered for contract award, and will not be a part of the evaluation of proposals.

34.3 To be eligible to be utilized by -Participating Public Agencies seeking E-Rate reimbursement:

- a. Contractor shall have, at a minimum, a working knowledge of the Universal Service Fund ("USF") program for schools and libraries.
- b. Contractor shall be a service provider as defined by the E-rate Program.
- c. Contractor shall agree to participate in the E-rate Program and to cooperate fully and in all respects with USC member's E-rate Program to ensure that USC members receive all of the E-rate funding for which it has applied and to which it is entitled in connection with Contractor's services and/or products.
- d. Contractor shall submit with its proposal a Service Provider Identification Number ("SPIN").

- e. Contractor shall provide to Participating Public Agency's staff and/or E-rate Consultant in a timely manner, within the posted E-Rate deadlines, all of the information and documentation that the Contractor has or that Contractor reasonably can acquire that Participating Public Agencies may need to prepare E-rate applications and/or to document transactions eligible for E-rate support ([www.sl.universalservice.org](http://www.sl.universalservice.org)).
- f. At Participating Public Agency's discretion and consistent with E-rate Program regulations, Contractor either shall (a) apply the approved E-rate discount to all services and/or products approved for funding and invoice the Universal Service Administrative Company for the balance or (b) remit to FCPS the E-rate discounted amount pursuant to the Billed Entity Application Reimbursement Process or any other reimbursement process in effect.
- g. Contractor shall list, price, and invoice separately any services that are ineligible for E-rate funding.
- h. Contractor must not be currently on red light status by Universal Service Administration Company (USAC) and immediately notify -County and U.S. Communities if placed on red light status.
- i. Contractor must not be currently debarred from E-rate participation by the Federal Trade Commission (FTC) and immediately notify County and U.S. Communities if debarred.