



RFP 14-25 Questions and Answers

- 1. Just wanted to clarify if we should respond. We are currently approved vendors for contract Disaster Restoration and Recovery Services contact #R5032 within TCPN. We are current with this contract until August 2015. Is this the new contract to replace the old? Or is this a different contract all together?

Contact #R5032 expires in August 2015, and the intent is for RFP 14-25 to replace the old. If you wish to be considered to become an awarded TCPN vendor, and wish to engage with TCPN members beyond August 2015 to provide Disaster Recovery related services, you should respond to RFP 14-25.

- 2. As I read it, Document #9, Political Contribution Disclosure Form is to be submitted to a local TCPN member entity by the Disaster Recovery vendor as part of a contract for a specific task, not as part of the response to this solicitation. Am I correct?

TCPN would like all forms completed with the submittal so this is not a problem in completing the evaluation process.

- 3. 9.1 Best Price Guarantee states that the awarded vendor agrees to provide pricing to Region 4 ESC that are the lowest pricing available. As supplier to the federal government, our GSA Schedule pricing must be to lowest. How has TCPN worked around this in the past?

Respondents are allowed to take exceptions.

- 4. Do we have to bid on each of the services categories to be a responsive bidder?

No. Please respond as relates to your core business(s). We realize the RFP contains a broad array of service offerings, and do not expect proposers to provide service offerings within all categories. Respondents may elect to limit their proposals to a single service within a category or multiple services within any or all categories. Respondents should provide details about the services being offered in the proposal. If your company provides services offerings within the disaster recovery and risk preparedness sector that do not seem to fit directly within the RFP being responded to, please address those service offerings in the "value add" section of the RFP.

- 5. For the Debris, Salvage service categories, must tipping fees be included as part of our unit prices? Or is it allowable to note on the pricing sheet that tipping fees will be negotiated at the time of the event and will be charged at cost (with no mark up) to Region 4?

Proposers are allowed to offer any method of pricing tipping fees. The method must be clear and auditable.

- 6. How will you determine the best value or lowest price for each of the services?

It varies by the different service offerings, but the components contained within the evaluation criteria in the RFP will be considered to ascertain best value, not lowest price. Region 4 plans to award vendors that will provide quality services to the membership at preferred prices.

- 7. Is there an existing contract similar to this in place or previously in place? Are the bid tabulations available?

There are existing contracts in place that were awarded in 2010 (annual contract with 4 annual renewals) that expire in 2015 for the narrower fields of "public adjusting and related services" and for "disaster restoration and recovery". RFP 14-25 (Disaster Restoration of Operation Services), RFP 14-26 (Claims Recovery and Related Professional Services) and a "risk preparedness" RFP scheduled to advertise in early December 2014 are intended to replace and broaden the two expiring contracts.

- 8. In terms of insurance coverages, must a company carry 100% of the listed categories in order to submit a proposal - or certify that it will have all required coverages if selected for a contract award?

Proposers should provide copies of their current Certificate of Insurance in their submittals. If the coverage is less that asked for, then certifying that proper coverage will be obtained before award of a contract will be necessary.

- 9. Page 29 in the RFP requests us to submit price lists in electronic form. How should we go about this (email, CD in folder)? Would you also like it printed and included in the folder?

Proposers may submit pricing on a CD in the folder and also a hard copy in the submittal.

- 10. In review of the Appendix J of RFP 14-25, there are no public or governmental entities found that are located within the state of Texas. Our primary market is within the state of Texas and therefore cannot respond properly to the question "Does your company have past experience with Region 4 ESC and/or TCPN members? If so, please list them and their contact information (Up to five)" listed on page 61 in Appendix I of RFP 14-25. Please advise if there another listing of TCPN members within the state of Texas that can be provided, as we are assuming TCPN has many members located in the state of Texas.

Proposers should list any governmental agencies they have done business with. That a large number of K12, Universities, Cities and State agencies are TCPN members in a number of states. TCPN would like to know if you have worked with governmental agencies.

- 11. Understand the organizations listed in Apx J of 14-25 are eligible to register with TCPN; for after-award marketing purposes, will we be given access to the list of entities which have registered?

Yes.